

**Ohio Poultry Association**  
**Bird Health and Regulatory Coordinator**

The Ohio Poultry Association (OPA) is a dynamic organization representing Ohio's egg, turkey and chicken farms, processing and allied industries. Caring for consumers and Ohio poultry farms by providing leadership to responsibly produce safe, affordable, and wholesome food is our prime mission. An integral part of our mission is providing for bird health programs. OPA is seeking a qualified individual who is energetic and hard working to join our Bird Health team.

**Position Summary:**

The Bird Health and Regulatory Coordinator works cooperatively with the OPA Regulatory and Bird Health Director. This position is responsible for the management and direction of avian health programs. These programs include general bird health and welfare programs, as well as the National Poultry Improvement Plan (Official State Agency - Ohio) and egg quality assurance programs.

**Working Relationships:**

OPA is a small, but vibrant office – a true team environment. This position reports directly to the Regulatory and Bird Health Director and ultimately to the OPA Executive Vice President. The position is based in Columbus, Ohio. In state and out of state travel are required.

**DUTIES** (in cooperation with Regulatory and Bird Health Director):

**BIRD HEALTH** – OPA is the Ohio Official State Agency for the National Poultry Improvement Plan (**NPIP**). This is an official USDA program with industry support and leadership. USDA provides oversight and national leadership and staff. Ohio NPIP also works closely with the Ohio Department of Agriculture and the Animal Disease Diagnostic Laboratory. OPA also administers the Ohio Egg Quality Assurance Program (**OEQAP**) and assists members with maintaining records for the Federal Egg Safety Rule.

- Lead outreach efforts and manage Ohio's NPIP Subpart E – Exhibition and Backyard flock programs.
- Manage communications, including bird health inquiries, NPIP program requests, and distribution of bird health information.
- Regular producer/flock visits will be required, which will include active sample collection and testing.
- Mail-order hatchery oversight – flock qualification, hatchery audits and inspections, sampling and testing protocol.
- Monitor outreach and surveillance programs to upland gamebird, exhibition, and backyard flock owners. Oversee annual flock qualifications, sampling and testing protocol.
- Maintain all bird health/NPIP record databases. Coordinate processing of NPIP forms and paperwork. Complete monthly, quarterly, and annual required reports. Assist with processing laboratory and NPIP invoicing.
- Organize and implement Ohio's annual Pullorum Certification tester training classes.

- Maintain inventory of bird health program equipment and supplies.

### **SMALL FLOCK OUTREACH COORDINATION**

- The State of Ohio is seeing an influx of small, commercial poultry operations. OPA is developing new programming to meet the needs of and support these small flocks, which will contribute to the overall wellbeing of the Ohio poultry community.
- Develop an outreach effort and cultivate relationships with small, commercial flocks (less than 50,000 birds).
- Develop and implement an egg quality assurance program for small layer flocks.
- Coordinate and implement biosecurity plans for small flocks.
- Inform and encourage OPA membership for small flocks.

### **Other Duties –**

- Work cooperatively with OPA staff, State and Federal USDA and ODA staff on all issues affecting the Ohio poultry industry.
- Attend local, state and national NPIP, USDA, ODA and OPA meetings as required. Conduct poultry producer and NPIP member meetings as required.
- Assist OPA staff on industry-wide events, programs and projects.
- Other duties as assigned or appropriate.

### **Qualifications, Skills, Abilities and Personal Characteristics:**

Minimum Bachelor of Science in Animal Sciences or Poultry Science, or equivalent experience. It is recommended the applicant have a working knowledge of the NPIP and general poultry industry.

- Strong leadership and management skills. Ability to motivate and lead. Ability to work successfully with all levels of employees and internal groups/teams.
- Ability to think and act strategically with the capacity for growth in strategic thinking.
- Strong problem-solving skills, and proven project management and continuous improvement experience and coordination of multiple projects simultaneously.
- Open and direct communicator; excellent verbal and written communication skills. Focus on accuracy and detail.
- Sound judgment and unwavering ethics.
- Self-motivation, independent work habits
- Strong computer skills.
- Reliable transportation.

**How to apply:** If you are interested and feel you meet the qualifications for this opportunity, submit your resume, cover letter and references for consideration to [info@ohiopoultry.org](mailto:info@ohiopoultry.org).

**The Ohio Poultry Association is an Equal Opportunity Employer**